



Annalisa Biffi

Date of birth: 23/12/2003 | **Nationality:** Italian | **Sex:** Female |

Address: Canonica d'Adda (Bergamo), Italy (Home)

ABOUT MYSELF

I am a very determined and ambitious person with a passion for sport. During my education and career, I have developed a strong attitude for teamwork and problem solving, skills that allow me to think strategically and collaborate constructively, adapting to dynamic and ever-changing contexts. My sport background has given me a competitive spirit, a strong desire to challenge myself and improve my skills and abilities. I am excited to apply these qualities in my career and I am ready to start it with enthusiasm and confidence, aiming to make a positive impact in every role I take on.

WORK EXPERIENCE

BUSINESS CONSULTING FIRM OF DR. PAOLO GIULIO ARCARI – CANONICA D'ADDA, BERGAMO, ITALY

INTERNSHIP AT THE BUSINESS CONSULTING FIRM OF DR. PAOLO GIULIO ARCARI – 01/2025 – 02/2025

- data collection and analysis
- creation and financial study of a simulated company
- organization and compilation of documents

MEDIAWORLD S.P.A. – BUSNAGO, MONZA E BRIANZA, ITALY

SALES ASSISTANT – 10/2023 – 01/2024

- welcoming and accompanying the customer in the desired purchase
- technical knowledge of the products in the shop
- suggestion of related products based on the company's sales objectives

CISALFA SPORT S.P.A. – ORIO AL SERIO, BERGAMO, ITALY

SALES ASSISTANT – 02/2023 – 05/2023

- welcoming and accompanying the customer in the desired purchase
- technical knowledge of the products in the shop
- suggestion of related products based on the company's sales objectives

UNIEURO S.P.A. – BREMBATE, BERGAMO, ITALY

SALES ASSISTANT – 08/2022 – 01/2023

- sales and customer consultancy activities
- technical knowledge of products within the business
- financing and invoices
- cash register management

LAW FIRM OF LAWYER ANTONIO PESCHIULLI – CANONICA D'ADDA, BERGAMO, ITALY

INTERNSHIP AT THE LAW FIRM OF LAWYER ANTONIO PESCHIULLI – 06/2022 – 07/2022

- secretarial activities (filing paperwork, sending and filling out registered mail)
- welcoming and receiving clients
- participation in interviews with some clients and partial drafting of their files

EDUCATION AND TRAINING

2022 – CURRENT Bergamo, Italy

BACHELOR DEGREE - ECONOMICS Università degli studi di Bergamo

08/2024 – 12/2024 Trondheim, Norway

ERASMUS NTNU: Norwegian University of Science and Technology



2017 – 2022 Dalmine, Bergamo, Italy

DIPLOMA LICEO SCIENTIFICO OPZ. SCIENZE APPLICATE Istituto Statale di Istruzione Superiore “Luigi Einaudi”,

Field of study physics, natural sciences, mathematics and computer science

LANGUAGE SKILLS

Mother tongue(s): **ITALIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	B2	B2	B2	B2	B2
FRENCH	A1	A1	A1	A1	A1

Levels: A1 and A2: Basic user - B1 and B2: Independent user - C1 and C2: Proficient user

DRIVING LICENCE

Driving Licence: A1

Driving Licence: B

HOBBIES AND INTERESTS

Sport

Numerous sports activities practised at a competitive level with participation in Italian championships, including basketball, athletics - Italian Champion 2022 | Bracco Atletica Milano, and karate - attainment of black belt 1° dan.

SKILLS

Organisational and professional skills

Excellent skills in being able to divide and plan one's work, pursuing set objectives to the best of one's ability; excellent ability to work autonomously, flexibility, adaptation and team working.

Digital skills

Very good command of Mac OS and Microsoft operating systems, Office package; excellent knowledge of communication services and video conferencing software (social, messaging, e-mail).

VOLUNTEERING

2017 – 2020 Canonica d'Adda, Bergamo

Animator in summer center

- organization of games and activities for children
- helping children with their homework
- accompanying kids to outings (swimming pool, adventure park, ...)

Canonica d'Adda , 04/06/2025

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